

		FOR OHF USE				

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2001
STATE OF ILLINOIS
DEPARTMENT OF PUBLIC AID
FINANCIAL AND STATISTICAL REPORT FOR
LONG-TERM CARE FACILITIES
(FISCAL YEAR 2001)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION
THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY
PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE
OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE
ANY INFORMATION ON OR BEFORE THE DUE DATE WILL
RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM
HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH Facility ID Number: <u>0013920</u>	II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER
Facility Name: <u>St Paul's Home</u>	I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>01/01/01</u> to <u>12/31/01</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.
Address: <u>P. O. Box 347, 1021 West "E" St.</u> <u>Belleville, IL</u> <u>62220</u>	Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.
County: <u>St. Clair</u>	
Telephone Number: <u>(618)233-2095</u> Fax # <u>(618)233-2109</u>	
IDPA ID Number: <u>37-0681517001</u>	
Date of Initial License for Current Owners: <u>unable to locate</u>	
Type of Ownership:	
<input checked="" type="checkbox"/> VOLUNTARY, NON-PROFIT	
<input checked="" type="checkbox"/> Charitable Corp.	
<input type="checkbox"/> Trust	
IRS Exemption Code <u>501 © 3</u>	
<input type="checkbox"/> PROPRIETARY	
<input type="checkbox"/> Individual	
<input type="checkbox"/> Partnership	
<input type="checkbox"/> Corporation	
<input type="checkbox"/> "Sub-S" Corp.	
<input type="checkbox"/> Limited Liability Co.	
<input type="checkbox"/> Trust	
<input type="checkbox"/> Other	
<input type="checkbox"/> GOVERNMENTAL	
<input type="checkbox"/> State	
<input type="checkbox"/> County	
<input type="checkbox"/> Other	
In the event there are further questions about this report, please contact: Name: <u>Shirley Saia</u> Telephone Number: <u>618-233-2095</u>	Officer or Administrator of Provider (Signed) _____ (Date) _____ (Type or Print Name) <u>Arthur H. Peters</u> (Title) <u>Administrator</u>
	Paid Preparer (Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) () _____ Fax # () _____
	MAIL TO: OFFICE OF HEALTH FINANCE ILLINOIS DEPARTMENT OF PUBLIC AID 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name & ID Number St Paul's Home

0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

III. STATISTICAL DATA					
A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____					
	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3	<u>113</u>	Intermediate (ICF)	<u>113</u>	<u>41,245</u>	3
4		Intermediate/DD			4
5	<u>62</u>	Sheltered Care (SC)	<u>62</u>	<u>22,630</u>	5
6		ICF/DD 16 or Less			6
7	<u>175</u>	TOTALS	<u>175</u>	<u>63,875</u>	7

B. Census-For the entire report period.					
	1	2	3	4	5
	Level of Care	Patient Days by Level of Care and Primary Source of Payment			
		Public Aid Recipient	Private Pay	Other	Total
8	SNF				8
9	SNF/PED				9
10	ICF	<u>25,228</u>	<u>14,230</u>		<u>39,458</u>
11	ICF/DD				11
12	SC	<u>2,098</u>	<u>9,402</u>		<u>11,500</u>
13	DD 16 OR LESS				13
14	TOTALS	<u>27,326</u>	<u>23,632</u>		<u>50,958</u>

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 79.78%

D. How many bed-hold days during this year were paid by Public Aid?

239 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)

none

F. Does the facility maintain a daily midnight census? yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES ☒ NO ☐

I. On what date did you start providing long term care at this location?
Date started 1926

J. Was the facility purchased or leased after January 1, 1978?
YES ☐ Date _____ NO ☒

K. Was the facility certified for Medicare during the reporting year?
YES ☐ NO ☒ If YES, enter number of beds certified _____ and days of care provided _____

Medicare Intermediary _____

IV. ACCOUNTING BASIS

ACCRAU ☒ MODIFIED CASH* ☐ CASH* ☐

Is your fiscal year identical to your tax year? YES ☒ NO ☐

Tax Year: 12/31/2001 Fiscal Year: _____

* All facilities other than governmental must report on the accrual basis.

St. Paul's Home for the Aged
IDPH Facility ID# 0013920
01/01/01-12/31/01

STATE OF ILLINOIS

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Facility Name & ID Number St Paul's Home # 0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	270,052	24,748	31,397	326,197		326,197		326,197		1
2	Food Purchase		238,545		238,545		238,545		238,545		2
3	Housekeeping	239,900	37,254		277,154		277,154		277,154		3
4	Laundry	121,999	16,692		138,691		138,691		138,691		4
5	Heat and Other Utilities			210,873	210,873		210,873		210,873		5
6	Maintenance	75,465	22,277	38,874	136,616	240	136,856		136,856		6
7	Other (specify):* Security	14,417			14,417		14,417		14,417		7
8	TOTAL General Services	721,833	339,516	281,144	1,342,493	240	1,342,733		1,342,733		8
	B. Health Care and Programs										
9	Medical Director			6,000	6,000		6,000		6,000		9
10	Nursing and Medical Records	1,375,923	25,070	98,211	1,499,204		1,499,204		1,499,204		10
10a	Therapy	70,914		7,762	78,676		78,676		78,676		10a
11	Activities	57,560	3,509	2,237	63,306	30	63,336		63,336		11
12	Social Services	34,274	58	1,002	35,334		35,334		35,334		12
13	Nurse Aide Training										13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	1,538,671	28,637	115,212	1,682,520	30	1,682,550		1,682,550		16
	C. General Administration										
17	Administrative	75,126			75,126		75,126		75,126		17
18	Directors Fees										18
19	Professional Services			38,680	38,680		38,680	(500)	38,180		19
20	Dues, Fees, Subscriptions & Promotions			19,452	19,452		19,452	(4,774)	14,678		20
21	Clerical & General Office Expenses	191,650	27,115	14,478	233,243		233,243		233,243		21
22	Employee Benefits & Payroll Taxes			621,581	621,581		621,581		621,581		22
23	Inservice Training & Education										23
24	Travel and Seminar			4,351	4,351		4,351		4,351		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			57,574	57,574		57,574		57,574		26
27	Other (specify):*			63,123	63,123	(270)	62,853	(44,255)	18,598		27
28	TOTAL General Administration	266,776	27,115	819,239	1,113,130	(270)	1,112,860	(49,529)	1,063,331		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	2,527,280	395,268	1,215,595	4,138,143		4,138,143	(49,529)	4,088,614		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

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Facility Name & ID Number St Paul's Home #0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation			186,196	186,196		186,196		186,196			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			75,150	75,150		75,150		75,150			32
33	Real Estate Taxes											33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles											35
36	Other (specify):*											36
37	TOTAL Ownership			261,346	261,346		261,346		261,346			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation			2,951	2,951		2,951		2,951			38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			61,867	61,867		61,867		61,867			42
43	Other (specify):* Van Driver	7,665			7,665		7,665		7,665			43
44	TOTAL Special Cost Centers	7,665		64,818	72,483		72,483		72,483			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	2,534,945	395,268	1,541,759	4,471,972		4,471,972	(49,529)	4,422,443			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

St. Paul's Home for the Aged
IDPH Facility ID# 0013920
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Facility Name & ID Number St Paul's Home

0013920

Report Period Beginning:

01/01/01

Ending:

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VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	1	2	3	
NON-ALLOWABLE EXPENSES	Amount	Refer- ence	OHF USE ONLY	
1 Day Care	\$		\$	1
2 Other Care for Outpatients				2
3 Governmental Sponsored Special Programs				3
4 Non-Patient Meals				4
5 Telephone, TV & Radio in Resident Rooms				5
6 Rented Facility Space				6
7 Sale of Supplies to Non-Patients				7
8 Laundry for Non-Patients				8
9 Non-Straightline Depreciation				9
10 Interest and Other Investment Income				10
11 Discounts, Allowances, Rebates & Refunds				11
12 Non-Working Officer's or Owner's Salary				12
13 Sales Tax				13
14 Non-Care Related Interest				14
15 Non-Care Related Owner's Transactions				15
16 Personal Expenses (Including Transportation)				16
17 Non-Care Related Fees				17
18 Fines and Penalties				18
19 Entertainment				19
20 Contributions	550	27		20
21 Owner or Key-Man Insurance				21
22 Special Legal Fees & Legal Retainers				22
23 Malpractice Insurance for Individuals				23
24 Bad Debt	38,891	27		24
25 Fund Raising, Advertising and Promotional	1,921	20		25
26 Income Taxes and Illinois Personal Property Replacement Tax				26
27 Nurse Aide Training for Non-Employees				27
28 Yellow Page Advertising	2,717	20		28
29 Other-Attach Schedule see page 5A	5,450			29
30 SUBTOTAL (A): (Sum of lines 1-29)	\$ 49,529		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

	1	2	
	Amount	Reference	
31 Non-Paid Workers-Attach Schedule*	\$		31
32 Donated Goods-Attach Schedule*			32
33 Amortization of Organization & Pre-Operating Expense			33
34 Adjustments for Related Organization Costs (Schedule VII)			34
35 Other- Attach Schedule			35
36 SUBTOTAL (B): (sum of lines 31-35)	\$		36
(sum of SUBTOTALS			
37 TOTAL ADJUSTMENTS (A) and (B))	\$ 49,529		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.
(See instructions.)

	1	2	3	4	
	Yes	No	Amount	Reference	
38 Medically Necessary Transport.		X	\$		38
39					39
40 Gift and Coffee Shops		X			40
41 Barber and Beauty Shops		X			41
42 Laboratory and Radiology		X			42
43 Prescription Drugs		X			43
44 Exceptional Care Program		X			44
45 Other-Attach Schedule					45
46 Other-Attach Schedule					46
47 TOTAL (C): (sum of lines 38-46)			\$		47

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St Paul's Home

ID# 0013920

Report Period Beginning: 1/1/2001

Ending: 12/31/2001

Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference	
1	Newsletter Expense	\$ (4,510)	27	1
2	Dues to Civic Organization	(136)	20	2
3	Compliance Ad Cost	(98)	27	3
4	Miscellaneous Sundry Items	(206)	27	4
5	Appraisal Fees	(500)	19	5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(5,450)		49

St. Paul's Home for the Aged
IDPH Facility ID# 0013920
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STATE OF ILLINOIS

Summary A

Facility Name & ID Number St Paul's Home

0013920

Report Period Beginning:

01/01/01

Ending:

12/31/01

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

[illegible]

St. Paul's Home for the Aged
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Summary B

Facility Name & ID Number	St Paul's Home
--------------------------------------	-----------------------

0013920

Report Period Beginning:

01/01/01

Ending:

12/31/01

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

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St. Paul's Home for the Aged
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Facility Name & ID Number St Paul's Home # 0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☒ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger	4 Amount	5 Cost to Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
			Item		Name of Related Organization				
1	V			\$			\$	\$	1
2	V								2
3	V								3
4	V								4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$			\$	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

St. Paul's Home for the Aged
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Facility Name & ID Number St Paul's Home # 0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1									\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number St Paul's Home # 0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☐ NO ☒

Name of Related Organization _____
Street Address _____
City / State / Zip Code _____
Phone Number (____) _____
Fax Number (____) _____

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1					\$	\$			1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$	\$		\$	25

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Facility Name & ID Number St Paul's Home # 0013920 Report Period Beginning: 01/01/01 Ending: 12/31/01

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	Union Planters Bank		X	Real Estate Mortgage	\$5,486.00	12/15/00	\$ 636,144	\$ 626,400	6/13/05	0.0875	\$ 54,289	1	
2	Union Planters Bank		X	Real Estate Mortgage		6/28/01		21,498	6/13/05	0.0875	909	2	
3												3	
4												4	
5	Interest Income										(1,382)	5	
	Working Capital												
6	Union Planters Bank		X	Provide operating funds		6/15/00	175,000	175,000	6/15/01	0.1000	7,513	6	
7	Union Planters Bank		X	Provide operating funds		6/15/01	175,000	175,000	6/15/02	0.0550	6,273	7	
8	St. Paul's Home Foundation	X		Provide operating funds		1/18/00	63,500	263,500	1/18/02	0.0450	7,548	8	
9	TOTAL Facility Related				\$5,486.00		\$ 1,049,644	\$ 1,261,398			\$ 75,150	9	
	B. Non-Facility Related*												
10												10	
11												11	
12												12	
13												13	
14	TOTAL Non-Facility Related						\$	\$			\$	14	
15	TOTALS (line 9+line14)						\$ 1,049,644	\$ 1,261,398			\$ 75,150	15	

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

<div style="border: 1px solid black; padding: 2px; display: inline-block;"> Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report. </div>																																
1. Real Estate Tax accrual used on 2000 report.		\$	Exempt																													
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$																														
3. Under or (over) accrual (line 2 minus line 1).		\$																														
4. Real Estate Tax accrual used for 2001 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	Exempt																													
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$																														
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For 19 Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$	Exempt																													
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$																														
Real Estate Tax History:																																
Real Estate Tax Bill for Calendar Year:	<table border="1"> <tr><td>1996</td><td>8</td></tr> <tr><td>1997</td><td>9</td></tr> <tr><td>1998</td><td>10</td></tr> <tr><td>1999</td><td>11</td></tr> <tr><td>2000</td><td>12</td></tr> </table>	1996	8	1997	9	1998	10	1999	11	2000	12	<table border="1"> <tr><td colspan="3">FOR OHF USE ONLY</td></tr> <tr> <td>13</td> <td>FROM R. E. TAX STATEMENT FOR 2000</td> <td>\$</td> <td>13</td> </tr> <tr> <td>14</td> <td>PLUS APPEAL COST FROM LINE 5</td> <td>\$</td> <td>14</td> </tr> <tr> <td>15</td> <td>LESS REFUND FROM LINE 6</td> <td>\$</td> <td>15</td> </tr> <tr> <td>16</td> <td>AMOUNT TO USE FOR RATE CALCULATION</td> <td>\$</td> <td>16</td> </tr> </table>		FOR OHF USE ONLY			13	FROM R. E. TAX STATEMENT FOR 2000	\$	13	14	PLUS APPEAL COST FROM LINE 5	\$	14	15	LESS REFUND FROM LINE 6	\$	15	16	AMOUNT TO USE FOR RATE CALCULATION	\$	16
1996	8																															
1997	9																															
1998	10																															
1999	11																															
2000	12																															
FOR OHF USE ONLY																																
13	FROM R. E. TAX STATEMENT FOR 2000	\$	13																													
14	PLUS APPEAL COST FROM LINE 5	\$	14																													
15	LESS REFUND FROM LINE 6	\$	15																													
16	AMOUNT TO USE FOR RATE CALCULATION	\$	16																													

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates **RE:** 2000 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2000 real estate tax costs, as well as copies of your real estate tax bills for calendar 2000.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2000 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2001 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions,

2000 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME St Paul's Home COUNTY St. Clair

FACILITY IDPH LICENSE NUMBER 0013920

CONTACT PERSON REGARDING THIS REPORT _____

TELEPHONE () _____ FAX #: () _____

A. Summary of Real Estate Tax Costs

Enter the tax index number and real estate tax assessed for 2000 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2000.

(A)	(B)	(C)	(D)
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Tax Applicable to Nursing Home</u>
1. _____	_____	\$ _____	\$ _____
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
TOTALS		\$ _____	\$ _____

B. Real Estate Tax Cost Allocation:

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not direct used for nursing home services? _____ YES _____ NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used)

C. Tax Bills

Attach a copy of the 2000 tax bills which were listed in Section A to this statement. Be sure to use the 2000 tax bill which is normally paid during 2001.

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Facility Name & ID Number St Paul's Home

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 56,032 B. General Construction Type: Exterior Brick Frame Number of Stories see attached

C. Does the Operating Entity? ☒ (a) Own the Facility ☐ (b) Rent from a Related Organization. ☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? ☒ (a) Own the Equipment ☐ (b) Rent equipment from a Related Organization. ☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's ground: (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.). List entity name, type of business, square footage, and number of beds/units available (where applicable)

St. Paul's Home for the Aged Retirement Community, independent living apartments, 62,500 square feet, 53 apartments.

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO
If so, please complete the following:

1. Total Amount Incurred: _____ **2. Number of Years Over Which it is Being Amortized:** _____

3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4
	Use	Square Feet	Year Acquired	Cost
1	Resident Use	178,000	1926	\$ 16,901
2	Resident Use	Land Improvements	1995	5,310
3	TOTALS	#VALUE!		\$ 22,211

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XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar

1	2	3	4	5	6	7	8	9	
Beds*	FOR OHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation
4	30	1960	1960	\$ 166,566	\$	25	\$	\$	\$ 166,566
5	32	1957	1957	148,250	2,968	50	2,968		130,452
6	38	1962	1962	266,977	5,909	50	5,909		208,019
7	75	1971	1971	654,498	15,997	40	15,997		503,593
8		1981	1981	718,105	18,313	40	18,313		385,726
Improvement Type**									
9		1961		14,618		25			14,618
10		1963		594		25			594
11		1971		40,791		25			40,791
12		1973		1,471		25			1,471
13		1974		1,162		20			1,162
14		1975		7,723		25			7,723
15		1976		75,275	2,015	35	2,015		55,974
16		1977		13,703		10			13,703
17		1978		24,680		15			24,680
18		1979		454,801	15,932	30	15,932		342,227
19		1980		5,908		20			5,908
20		1982		44,406	1,866	10	1,866		40,349
21		1983		6,581		10			6,581
22		1984		8,251		10			8,251
23		1985		2,786		10			2,786
24		1986		17,208	691	20	691		10,572
25		1987		169,475	7,439	20	7,439		124,018
26		1989		38,131	2,542	15	2,542		31,775
27		1991		109,995	4,470	20	4,470		62,706
28		1992		54,380	3,866	10	3,866		40,317
29		1993		6,300	252	25	252		2,268
30		1994		45,495	3,119	15	3,119		24,242
31		1995		21,589	2,159	10	2,159		15,113
32	Repaved parking lot/sidewalk improvement	1996		19,616	1,699	15	1,699		9,345
33	Dishroom renovation and door installation	1996		38,379	2,009	20	2,009		11,964
34	Remodeled administrative office area	1996		9,218	615	15	615		3,356
35	Installation of fences	1996		4,099	410	10	410		2,460
36	Supplemental lighting for parking lot	1997		1,225	82	10	82		410

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

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XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar

	1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
37	Ashphalt driveway improvements	1997	\$ 11,065	\$ 1,362	10	\$ 1,362	\$	\$ 6,129		37
38	Building for emergency generator	1997	33,000	1,000	33	1,000		5,000		38
39	Structural improvements to Kohl Wing	1997	21,878	1,286	20	1,286		5,995		39
40	Installation of fences	1997	1,823	182	10	182		819		40
41	Telephone alcove and construction of wall divider	1997	3,690	246	15	246		1,230		41
42	Internal corridor doors	1997	4,118	412	10	412		2,060		42
43	Remodeling/redecorating of resident rooms/areas	1997	29,198	2,920	10	2,920		14,600		43
44	Aluminum ramp/brackets for porch area	1998	1,121	224	5	224		784		44
45	Tuckpointing/caulking of retaining wall	1998	2,500	313	8	313		1,095		45
46	Soffitt/fascia installation	1998	13,194	660	20	660		2,310		46
47	Wallcovering (Employee dining room and main corridor)	1998	2,765	277	10	277		1,108		47
48	Roof replacement (Kohl wing)	1998	31,078	2,179	10	2,179		7,627		48
49	Remodeling of shower room (Kohl wing)	1998	3,836	384	10	384		1,344		49
50	Roof repairs (Ludwig wing)	1998	1,620	162	10	162		567		50
51	Shelter Nurses' station renovation	1999	7,194	719	10	719		2,157		51
52	Structural repairs to Kohl Wing	1999	1,988	199	10	199		597		52
53	Shower stall and flooring replacements (Kohl wing)	1999	4,418	442	10	442		1,326		53
54	Panic hardware for Ludwig front door	1999	527	106	5	106		264		54
55	Bartel wing lighting	1999	5,034	503	10	503		1,258		55
56	Valves for domestic water line	1999	1,927	193	10	193		482		56
57	Water supply lines for cooling tower	1999	592	59	10	59		148		57
58	Chapel roof repairs	1999	3,025	302	10	302		767		58
59	Bartel wing soiled linen room remodeling	2000	7,860	524	15	524		1,048		59
60	Heater covers for front entry and main corridor	2000	1,209	121	10	121		181		60
61	Replacement of Bartel wing sewer line	2000	16,237	812	20	812		1,624		61
62	Kitchen lighting project	2001	13,493	675	20	675		675		62
63	Exit seeker system	2001	10,767	1,077	10	1,077		1,077		63
64	Ludwig wing sewer project	2001	12,719	318	20	318		318		64
65	Master antennae system (Bartel wing)	2001	2,149	107	10	107		107		65
66	Window Project (Bartel wing)	2001	22,442	449	25	449		449		66
67	Laundry dedicated electrical circuit	2001	840	42	10	42		42		67
68										68
69										69
70	TOTAL (lines 4 thru 69)		\$ 3,465,563	\$ 110,608		\$ 110,608	\$	\$ 2,362,908		70

**Improvement type must be detailed in order for the cost report to be considered complete

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XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 846,096	\$ 70,391	\$ 70,391	\$		\$ 474,107	71
72	Current Year Purchases	8,862	1,181	1,181			1,181	72
73	Fully Depreciated Assets	591,557	3,368	3,368			591,557	73
74								74
75	TOTALS	\$ 1,446,515	\$ 74,940	\$ 74,940	\$		\$ 1,066,845	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Van/Improvements	Ford 1985	1985	\$ 26,794	\$	\$	\$	5	\$ 26,794	76
77	Van	Ford 1992	1995	11,560				5	11,560	77
78	Van/Improvements	Ford 1992 (lift)	1996	3,595				5	3,595	78
79	Van/Improvements	Ford 1985	1997	3,240	648	648		5	2,916	79
80	TOTALS			\$ 45,189	\$ 648	\$ 648	\$		\$ 44,865	80

E. Summary of Care-Related Assets

	1	2	
	Reference	Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 4,979,478	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 186,196	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 186,196	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 3,474,618	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92	Parking Lot Improvments	\$ 955	92
93	Furniture(not in service)	173	93
94			94
95		\$ 1,128	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? _____

If NO, see instructions.

☐ YES ☐ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

**

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized
by the length of the lease _____.

9. Option to Buy: ☐ YES ☐ NO Terms: _____ *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental? ☐ YES ☐ NO

16. Rental Amount for movable equipment: \$ _____ Description: _____

(Attach a schedule detailing the breakdown of movable equipment)

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. _____/2002 \$ _____

13. _____/2003 \$ _____

14. _____/2004 \$ _____

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

* If there is an option to buy the building,
please provide complete details on attached
schedule.

** This amount plus any amortization of lease
expense must agree with page 4, line 34.

XIII. EXPENSES RELATING TO NURSE AIDE TRAINING PROGRAMS (See instructions.)

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary. <u>St. Paul's Home only hires CNA's that have already completed a certified nurse aide training program and are currently listed on the Illinois CNA registry.</u>	2. CLASSROOM PORTION: IN-HOUSE PROGRAM <input type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> COMMUNITY COLLEGE <input type="checkbox"/> HOURS PER AIDE _____	3. CLINICAL PORTION: IN-HOUSE PROGRAM <input type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> HOURS PER AIDE _____
---	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
 (c) For in-house training programs only. Do not include fringe benefits.
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$ _____

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

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XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
					1	Licensed Occupational Therapist	10a 3	hrs	\$	3
2	Licensed Speech and Language Development Therapist	10a 3	hrs		19	555		19	555	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist	10a 3	hrs		262	7,043		262	7,043	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):									13
14	TOTAL			\$	284	\$ 7,762	\$	284	\$ 7,762	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

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XV. BALANCE SHEET - Unrestricted Operating Fund. As of ##### (last day of reporting year)

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 29,295	\$ 64,271	1
2	Cash-Patient Deposits	5,328	7,070	2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance)	368,486	382,671	3
4	Supply Inventory (priced at <u>cost</u>)	25,770	31,521	4
5	Short-Term Investments	136,267	145,656	5
6	Prepaid Insurance	1,880	2,358	6
7	Other Prepaid Expenses	1,213	1,333	7
8	Accounts Receivable (owners or related parties)	105,742	380,742	8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 673,981	\$ 1,015,622	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	6,303	1,023,958	12
13	Land	22,696	443,326	13
14	Buildings, at Historical Cost	3,465,563	8,447,967	14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	1,491,705	1,795,324	16
17	Accumulated Depreciation (book methods)	(3,474,618)	(5,346,081)	17
18	Deferred Charges	4,953	11,010	18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify: <u>Constr. In Progress</u>)	1,128	2,085	22
23	Other(specify):	115,830	128,700	23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 1,633,560	\$ 6,506,289	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 2,307,541	\$ 7,521,911	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 125,783	\$ 132,575	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	3,587	74,982	28
29	Short-Term Notes Payable	29,419	140,761	29
30	Accrued Salaries Payable	113,819	123,908	30
31	Accrued Taxes Payable (excluding real estate taxes)	10,826	10,826	31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable	2,611	19,282	33
34	Deferred Compensation	26,838	63,873	34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	<u>Line of Credit</u>	175,000	175,000	36
37	<u>Advances from Non Care Operations</u>	263,500	380,742	37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 751,383	\$ 1,121,949	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable	618,479	3,585,570	40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 618,479	\$ 3,585,570	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 1,369,862	\$ 4,707,519	46
47	TOTAL EQUITY (page 18, line 24)	\$ 937,679	\$ 2,814,392	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 2,307,541	\$ 7,521,911	48

*(See instructions.)

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XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 2,941,183	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 2,941,183	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(89,635)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants	56,649	11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)	(93,805)	15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (126,791)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 2,814,392	24 *

* This must agree with page 17, line 47.

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XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

1			
	Revenue	Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	\$ 4,171,373	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 4,171,373	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$	23
	D. Non-Operating Revenue		
24	Contributions	175,000	24
25	Interest and Other Investment Income***	40	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 175,040	26
	E. Other Revenue (specify):****		
27	Settlement Income (Insurance, Legal, Etc.)		27
28	<u>See attachment</u>	35,924	28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 35,924	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 4,382,337	30

2			
	Expenses	Amount	
	A. Operating Expenses		
31	General Services	1,342,493	31
32	Health Care	1,682,520	32
33	General Administration	1,113,130	33
	B. Capital Expense		
34	Ownership	261,346	34
	C. Ancillary Expense		
35	Special Cost Centers	10,616	35
36	Provider Participation Fee	61,867	36
	D. Other Expenses (specify):		
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 4,471,972	40
41	Income before Income Taxes (line 30 minus line 40)**	(89,635)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (89,635)	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? Not for Profit If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

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XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,816	2,344	\$ 50,275	\$ 21.45	1
2	Assistant Director of Nursing	1,848	2,180	43,933	20.15	2
3	Registered Nurses	9,176	10,317	169,454	16.42	3
4	Licensed Practical Nurses	26,296	28,698	390,617	13.61	4
5	Nurse Aides & Orderlies	76,078	81,629	721,642	8.84	5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	6,741	7,284	70,914	9.74	8
9	Activity Director	1,078	1,146	19,691	17.18	9
10	Activity Assistants	4,344	4,574	37,869	8.28	10
11	Social Service Workers	3,230	3,522	34,274	9.73	11
12	Dietician					12
13	Food Service Supervisor	2,034	2,262	40,572	17.94	13
14	Head Cook	1,835	1,933	15,119	7.82	14
15	Cook Helpers/Assistants	9,305	10,128	93,157	9.20	15
16	Dishwashers	18,435	19,692	121,204	6.15	16
17	Maintenance Workers	8,655	9,456	75,465	7.98	17
18	Housekeepers	28,564	31,937	239,900	7.51	18
19	Laundry	15,834	17,178	121,999	7.10	19
20	Administrator	2,494	2,650	75,126	28.35	20
21	Assistant Administrator					21
22	Other Administrative	2,169	2,414	48,558	20.12	22
23	Office Manager	2,102	2,342	41,078	17.54	23
24	Clerical	11,826	12,998	102,014	7.85	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify) <u>Van Driver & Security</u>	2,803	3,079	22,084	7.17	33
34	TOTAL (lines 1 - 33)	236,663	257,763	\$ 2,534,945 *	\$ 9.83	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	160	\$ 7,111	1/3	35
36	Medical Director	as needed	6,000	9/3	36
37	Medical Records Consultant	12	420	10/3	37
38	Nurse Consultant				38
39	Pharmacist Consultant	96	1,210	10/3	39
40	Physical Therapy Consultant	262	7,043	10/3	40
41	Occupational Therapy Consultant	3	164	10/3	41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	19	555	10/3	43
44	Activity Consultant	47	2,237	11/3	44
45	Social Service Consultant	21	1,002	12/3	45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)	620	\$ 25,742		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$		50
51	Licensed Practical Nurses				51
52	Nurse Aides	5,636	96,581	10/3	52
53	TOTAL (lines 50 - 52)	5,636	\$ 96,581		53

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XIX. SUPPORT SCHEDULES

A. Administrative Salaries			D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions		
Name	Function	Ownership %	Amount	Description	Amount	Description	Amount	
Arthur H. Peters	Pres/Administrator	0	\$ 75,126	Workers' Compensation Insurance	\$ 119,289	IDPH License Fee	\$	
				Unemployment Compensation Insurance	15,020	Advertising: Employee Recruitment	6,147	
				FICA Taxes	191,191	Health Care Worker Background Check (Indicate # of checks performed <u>59</u>)	708	
				Employee Health Insurance	259,536	Newspapers and Subscriptions	1,316	
				Employee Meals	30,660	Life Services Network	6,407	
				Illinois Municipal Retirement Fund (IMRF)*		Promotion and Advertising	4,638	
				Employee Relations Expense	5,885	Administrator's License	100	
						Civic Organization Dues	136	
						Civic Organization Dues	(136)	
						Less: Public Relations Expense (
						Non-allowable advertising	(1,921)	
						Yellow page advertising	(2,717)	
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$ 75,126	TOTAL (agree to Schedule V, line 22, col.8)			\$ 621,581	
B. Administrative - Other				E. Schedule of Non-Cash Compensation Paid to Owners or Employees				
Description		Amount		Description	Line #	Amount		
		\$				\$		
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)			\$	G. Schedule of Travel and Seminar**				
C. Professional Services				Description			Amount	
Vendor/Payee	Type	Amount		Out-of-State Travel			\$	
Automatic Data Processing	Payroll Services	\$ 10,973						
Greensfelder, Hemker and Gale	Legal Services	18,252						
Thompson Coburn	Legal Services	2,093		In-State Travel			759	
Rice Sullivan and Co., Ltd	Audit Services	6,862						
Tade Appraisal Co.	Appraisal Services	500						
				Seminar Expense			3,592	
				Entertainment Expense (
				(agree to Sch. V,				
TOTAL (agree to Schedule V, line 19, column 3) (If total legal fees exceed \$2500 attach copy of invoices.)			\$ 38,680	TOTAL			\$ 4,351	
				TOTAL (agree to Sch. V, line 24, col. 8)			\$	

* Attach copy of IMRF notifications

**See instructions.

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XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

1		2	3	4	5	6	7	8	9	10	11	12	13
	Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	Amount of Expense Amortized Per Year								
					FY1998	FY1999	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
1	Interior Repainting	10/97	\$ 988	36	\$ 324	\$ 324	\$ 259	\$	\$	\$	\$	\$	\$
2	Interior Repainting	3/97	15,077	36	5,040	5,040	1,217						
3	Interior Repainting	4/98	1,720	36	432	576	576	136					
4	Interior Repainting	10/98	763	36	63	252	252	196					
5	Interior Repainting	10/98	2,832	36	237	948	948	699					
6	Interior Repainting	12/98	560	36	16	192	192	160					
7	Interior Repainting	1/99	130	36		48	48	34					
8	Interior Repainting	1/99	360	36		120	120	120					
9	Interior Repainting	1/99	540	36		180	180	180					
10	Interior Repainting	4/00	134	36			36	48	50				
11	Interior Repainting	9/00	172	36			20	60	60	32			
12	Interior Repainting	9/00	135	36			16	48	48	23			
13													
14													
15													
16													
17													
18													
19													
20	TOTALS		\$ 23,411		\$ 6,112	\$ 7,680	\$ 3,864	\$ 1,681	\$ 158	\$ 55	\$	\$	\$

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XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN, LPN, NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes
If YES, give association name and amount. Life Services Network \$6407
- (3) Did the nursing home make political contributions or payments to a political organization? No If YES, have these costs been properly adjusted out of the cost report? _____
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes
What was the average life used for new equipment added during this period? 20 yrs.
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 2,771 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over _____
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 61,867
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? Yes If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions
- (15) Indicate the cost of employee meals that has been reclassified to employee benefit: on Schedule V. \$ 30,660 Has any meal income been offset against related costs? No Indicate the amount. \$ _____
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? No
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
c. What percent of all travel expense relates to transportation of nurses and patients? 100%
d. Have vehicle usage logs been maintained? No
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. Does the facility transport residents to and from day training? No
Indicate the amount of income earned from providing such transportation during this reporting period. \$ _____
- (17) Has an audit been performed by an independent certified public accounting firm? Yes
Firm Name: Rice Sullivan and Co., Ltd. The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? Yes If no, please explain. _____
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? Yes
Attach invoices and a summary of services for all architect and appraisal fees.

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Schedule V, Line 27, Column 3, Page 3

Title Search Cost	\$ 210.00
Newsletter	4,510.00
Calendars	1,220.00
Sundry expenses and incidental supplies	206.00
Volunteer recognition	441.00
"Compliance" ad cost	98.00
Bad Debt/Charity Care expense	38,891.00
Items to be reclassified	270.00
Contributions to Life Services Network	550.00
Medicare Certification study	3,857.00
Amortization of membership dues in Senior Care Network	12,870.00
	<u>63,123.00</u>

Line 27, Column 5-Reclassification

Reclassification to maintenance "other"	(240.00)
Reclassification to activities supplies	(30.00)
	<u>(270.00)</u>

Summary of Miscellaneous Sundry Account, Line 27

Medicare Certification study	3,857.00
Amortization of membership dues in Senior Care Network	12,870.00
Title search cost for refinancing	210.00
Calendars	1,220.00
Volunteer recognition	441.00
	<u>18,598.00</u>

Reclassification, Column 5

All reclassifications were made to meet requirements set forth in cost report instructions.
Original General Ledger distributions were made according to internal accounting
policies of St. Paul's Home for the Aged

Summary of legal services (copies of invoices attached)

<u>Statement dated February 28, 2001</u>	\$ 149.50
Legal services regarding Corporate matters	
<u>Statement dated March 30, 2001</u>	1,487.17
Legal services regarding employee matters	
<u>Statement dated March 30, 2001</u>	95.16
Legal services regarding employee matter	
<u>Statement dated March 30, 2001</u>	697.13
Legal services regarding employee matters	
Legal services regarding responses to Accountant's request for information for audit report	
<u>Statement dated April 17, 2001</u>	1,028.97
Legal services regarding employee matters	
<u>Statement dated May 31, 2001</u>	618.91
Legal services regarding resident and Corporate matters	
<u>Statement dated June 30, 2001</u>	2,310.90
Legal services regarding employee matters	
<u>Statement dated July 24, 2001</u>	943.50
Legal services regarding employee matters and resident matters	
<u>Statement dated July 24, 2001</u>	108.23
Legal services regarding employee matters	
<u>Statement dated August 31, 2001</u>	788.50
Legal services regarding employee matters	
<u>Statement dated September 28, 2001</u>	1,517.70
Legal services regarding employee matters	
<u>Statement dated October 31, 2001</u>	4,056.30
Legal services regarding resident matters	
<u>Statement dated November 30, 2001</u>	1,155.62
Legal services regarding resident matters and Corporate matters	
<u>Statement dated January 18, 2002</u>	274.90
Legal services regarding employee issues	
<u>Statement dated January 29, 2002</u>	5,112.16
Legal services regarding Corporate matters and resident matters	
Total legal services	<u><u>\$ 20,344.65</u></u>

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Attachment to Schedule VII, Related Parties

St. Paul's Home for the Aged Board of Directors

Mrs. Karen Buehler, Chairperson
Mr. Kenneth Nettleton, Vice Chairperson
Mr. Cary Smith, Treasurer
Mrs. Mona Scheibel, Secretary
Mr. William Lindauer, Director
Mr. Belmont Valentine, Jr., Director
Mr. James Wallace, Director
Mr. Charles Weik, Director
Rev. Ann Asper Wilson, Director

All officers and directors listed above receive no compensation and serve on a voluntary basis and donate whatever time is necessary on a part time basis.

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ATTACHMENT TO SCHEDULE X, BUILDING AND GENERAL INFORMATION

Schedule X, A, Number of Stories

Nursing Facility is comprised of 6 buildings:

2 Building are 2 stories

4 Buildings are 1 story, 3 of which have basements

ATTACHMENT TO SCHEDULE XI, OWNERSHIP COSTS

Schedule XI, A, Land, Line 1, Column 4

General ledger balance of \$17,386 reduced to \$16,901 by 1982 audit

ATTACHMENT TO SCHEDULE XV, BALANCE SHEET, Line 34, COLUMN 1 AND 2

Account title should be Deferred Revenue, not Deferred Compensation

ATTACHMENT TO SCHEDULE XVI, STATEMENT OF CHANGES IN EQUITY

Total Additions (Deductions), Line 15, Column 1

Apartment Community	\$ (28,806.00)
Foundation (net of bequest and memorial gifts	(54,400.00)
Non care related property (net)	(10,599.00)
	<u>\$ (93,805.00)</u>

ATTACHMENT TO SCHEDULE XVII, INCOME STATEMENT

Interest and Other Investment Income, Line 25, Column, 1

Dividend Income	<u>\$ 40.00</u>
-----------------	-----------------

Other Income, Line 28, Column 1

Activity Income	\$ 936.00
Administrative support income	8,000.00
Dividend from Workers' Compensation Carrier	24,938.00
Miscellaneous other income	374.00
Late fee income	1,676.00
	<u>\$ 35,924.00</u>

ATTACHMENT OF SCHEDULE XX, GENERAL INFORMATION, 12

Salary of van driver to take residents to doctors, labs and hospitals